



## ONGC Petro additions Limited

(A subsidiary of Oil and Natural Gas Corporation Limited)

### ENGAGEMENT OF APPRENTICES UNDER THE APPRENTICES ACT, 1961

ONGC Petro additions Ltd. (OPaL) is a subsidiary of Oil and Natural Gas Corporation (ONGC) OPaL was born with the vision to redefine the future of petrochemicals. It embodies the vision of an “Atamanirbhar Bharat”. OPaL has created a niche for itself in a highly competitive market very fast by prompt product establishment, stable and sustained plant operations by offering quality products and services to customers. The Company has one of Asia’s largest Petrochemical Complex located in port town of Dahej, Gujarat and having its registered office at Vadodara, Gujarat, India. The complex, set up with an investment of over Rs. 30,000 crores, has an annual production capacity of ~ 2.0 million tonnes and is equipped with world-class technology viz. Dual Feed Cracker and Swing Process, producing wide range of Polymers namely HDPE, LLDPE, PP and Chemicals namely Benzene, Butadiene, Pyrolysis, Gasoline, CBFS etc.

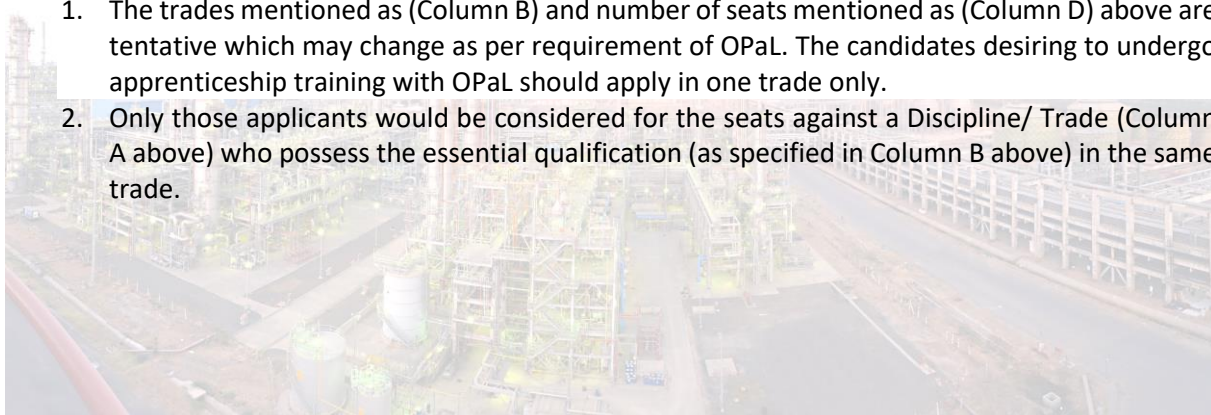
As a Skill Building initiative for the Nation, OPaL proposes to engage apprentices at Dahej (Gujarat) location.

**A. Applications are invited from candidates meeting the following qualifications for engagement as Apprentices under Apprentices Act 1961/1973 for a period of 1 year in the trade/disciplines mentioned below:**

Sl	Discipline (A)	Essential Qualification (Trade Certificate issued by NCVT or GCVT) (B)	Period of Apprenticeship training (months) (C)	Nos. for intake (D)
1	Fitter	Trade certificate on Fitter Trade	12	05
2	Chemical Plant	Trade certificate on Attendant Operator Chemical Plant (AOCP) Trade	12	17
3	Electric	Trade certificate on Electrician Trade	12	07
4	Instrument	Trade certificate on Instrument Mechanical Chemical Plant (IMCP)Trade	12	05
5	Mechanic	Trade certificate on Maintenance Mechanic Chemical Plant (MMCP)Trade	12	01
6	Lab	Trade certificate on Laboratory Assistant Chemical Plant (LACP) Trade	12	02
7	Machine	Trade certificate on Machinist Trade	12	01
<b>Total</b>				<b>38*</b>

**Note:**

1. The trades mentioned as (Column B) and number of seats mentioned as (Column D) above are tentative which may change as per requirement of OPaL. The candidates desiring to undergo apprenticeship training with OPaL should apply in one trade only.
2. Only those applicants would be considered for the seats against a Discipline/ Trade (Column A above) who possess the essential qualification (as specified in Column B above) in the same trade.



3. \*20% of the published numbers is reserved for candidates belonging to Ambetha and Suva village of Vagra Taluka, Gujarat where OPaL complex is located.
4. Reservation to various categories viz SC/ST/OBC/PwBD shall be given as per the government guidelines. **Kindly mention category General/SC/ST/OBC/PwBD in updated resume. (Copy of certificate to be submitted with the application)**

#### **B. Rules & Regulations:**

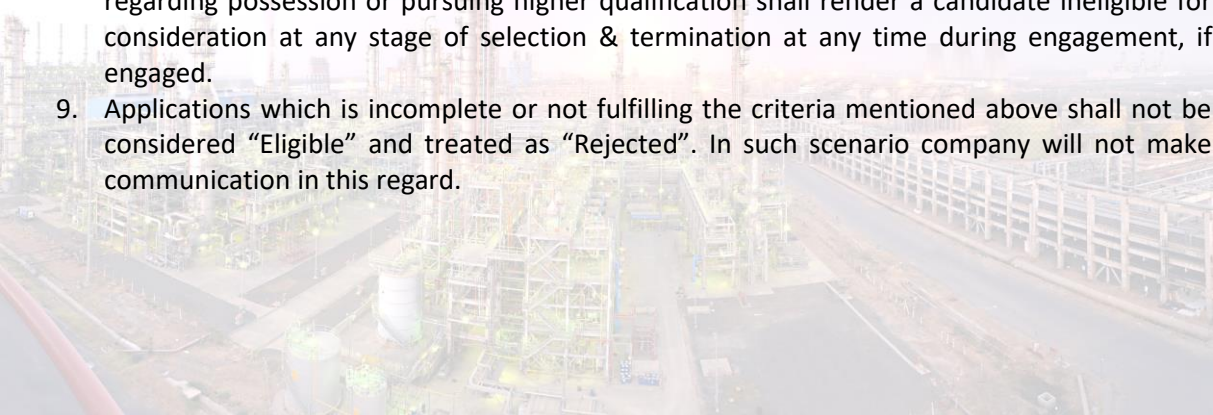
1. The engagement conditions of the apprentices so selected would be governed by The Apprentice Act 1961 as amended from time to time.
2. The Company shall have no obligation to offer regular employment to Apprentices. This Apprenticeship shall not incur any liability on OPaL for providing any job to the Apprentice. After successful completion of Apprenticeship period, candidates shall be relieved from the respective work area.

#### **C. Stipend and other General information:**

1. The apprentice will be given stipend of Rs. 8,050/- per month up to his engagement in OPaL under apprenticeship as per Apprentice Act, 1961, Apprentice Rules 1992 as amended time to time during their engagement period.
2. Company will also provide Personal protective equipment (PPE) during his engagement in OPaL under apprenticeship.
3. The apprentice shall be required to arrange his accommodation on its own, as company will not provide any kind of accommodation/stay arrangements.
4. The apprentice is not eligible for any TA-DA/Boarding or Lodging expenses incurred during the period of engagement.

#### **D. Eligibility Criteria:**

1. The qualification prescribed shall be from a recognized Industrial Training Institute (affiliated with NCVT or GCVT) as full time, Regular course only.
2. Candidates with qualification acquired through Distance Learning mode or Part time mode or Correspondence Mode shall not be considered.
3. **The essential qualification ITI MUST be acquired in the year 2021 or later.**
4. The applicant should NOT have undergone Apprenticeship earlier or pursuing Apprenticeship Training, in any organisation as per the Apprentices Act, 1961/1973 as amended from time to time.
5. Candidates, who have undergone training or job experience for a period of one year or more after acquiring the prescribed qualifications, shall NOT be eligible for being engaged as Trade Apprentice.
6. **Age: Applicant should not be less than eighteen years (18) of age as on 01.01.2025 and should not be more than twenty-one (21) years of age as on 01.01.2025. That is, the Date of Birth of the applicants should be between 01/01/2004 to 01/01/2007 only.**
7. Candidates have to apply for any ONE DISCIPLINE ONLY as per their eligibility. If any candidate/ applicant submit application for more than one trade/ discipline then all the applications shall be rejected.
8. Candidates possessing higher professional qualifications such as Diploma, BE/B.TECH or equivalent, MBA or equivalent or MCA shall NOT be considered. Suppression of information regarding possession or pursuing higher qualification shall render a candidate ineligible for consideration at any stage of selection & termination at any time during engagement, if engaged.
9. Applications which is incomplete or not fulfilling the criteria mentioned above shall not be considered "Eligible" and treated as "Rejected". In such scenario company will not make communication in this regard.



#### E. Selection Methodology:

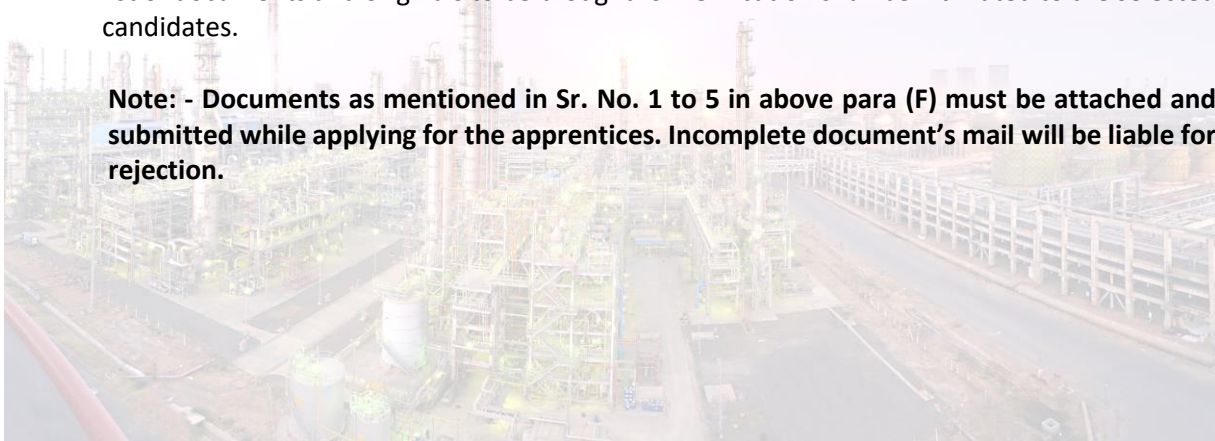
1. Selections for engagement of Apprentices would be based on the merit drawn on the basis of marks obtained in the qualifying examination (ITI) as stipulated in the advertisement. In case of a similar number in merit, a person with higher age would be considered. No canvassing or influencing would be acceptable at any time and may result in rejection of the candidature.
2. Reservation to various categories viz SC/ST/OBC/PwBD shall be given as per the government guidelines.
3. 20% of the seat of the total requirements to be kept reserved for applicants from Ambetha and Suva villages of Vagra Taluka who are meeting the published criteria. In case of receiving more applications from these villages, their selection will be based on merit as defined above and seat allocated for these villages shall not be increased. In other scenario of non-receiving sufficient applications from these villages, the vacant reserved seat shall be allotted to applicants (other than Ambetha/Suva) in the order of merit as defined above.
4. Medical Certificate of fitness for Apprenticeship Training in OPaL, in original, shall be required to be submitted at the time of joining the Apprenticeship Training from a Registered Medical Officer/ Practitioner giving complete name, address and registration number of the medical authority.
5. Candidates will be offered the apprenticeship in order of merit.

#### F. How to apply: (Documents required at the time of sending applications on mail)

Aspirants may send the documents as given below by email at [Apprentices@opalindia.in](mailto:Apprentices@opalindia.in), mentioning the [Apprenticeship-2025](#) on the subject line of the mail latest by **04.01.2025**.

1. **D.O.B Document** – School Leaving Certificate or Birth Certificate issued by the Municipality or such appropriate authority. (Documents must be PDF format max 2MB file size)
2. **Copy of 10<sup>th</sup> Standard (SSC) Marksheet** (Documents must be PDF format max 2MB file size)
3. **Copy of Consolidated Mark sheet/ last mark sheet of essential qualification (ITI)** obtained. If the Industrial Training Institute (ITI) assigns grades, conversion certificate if any, from respective Industrial Training Institute (ITI) for calculating percentage of marks. (Documents must be PDF format max 2MB file size)
4. **Copy of latest updated resume** (Documents must be PDF or MS-Word format max 2MB file size)
5. **Copy of Caste certificate i.e. SC/ST/OBC/ or Certificate of PwBD) – if applicable** (Documents must be Pdf format max 2MB file size)
6. Applications by any other mode shall not be accepted.
7. Before applying for apprentices' position (Column A above) who possess the essential qualification (as specified in Column B above), applicants have to first register themselves in online portals of the following agencies of Govt. of India at <https://Apprenticeshipindia.org>
8. After successful registration with the above agency, a registration number will be generated and the candidate has to mention this registration number while applying for apprentices' position in OPaL through mail to [Apprentices@opalindia.in](mailto:Apprentices@opalindia.in)
9. Selected candidates will be intimated through their registered mail ID.
10. The verification of the original documents shall be done prior to joining on a specific date. The list of documents and originals to be brought for verification shall be intimated to the selected candidates.

**Note: - Documents as mentioned in Sr. No. 1 to 5 in above para (F) must be attached and submitted while applying for the apprentices. Incomplete document's mail will be liable for rejection.**



## G. General Instructions:

1. The candidate must have an active email ID and Mobile Number.
2. Please note that the candidate, who is selected as an Apprentice Trainee in OPaL, is required to possess an Aadhaar linked Bank Account in his own name (preferably a nationalised bank with internet banking/ electronic banking facilities) and PAN card to receive stipend from OPaL.
3. For posts where Trade Certificate in Electrician trade is the prescribed qualification, a Trade Certificate in Wireman trade shall not be acceptable.
4. The candidate must ascertain the correctness of all information before sending the application. The candidate shall be wholly/exclusively responsible for the information provided by him/her.
5. It may be noted that in the event it is found that information given by the candidate is false, the candidature for apprentice will be summarily rejected.
6. The Candidature of the applicant would be provisional and subject to subsequent verification of certificate. In case it is detected at any stage of engagement or thereafter, that a candidate does not fulfil the eligibility norms and/ or that he has furnished any incorrect/doctored/false information/certificate/documents or has suppressed any material fact(s), his candidature will stand cancelled. If any of these shortcomings is/are detected even after engagement, his engagement is liable to be terminated.
7. Engagement of selected candidates is subject to the being declared medically fit as per the requirement of the Apprentices Act, 1961. All such engagement will also be subject to all relevant rules/policies/guideline of the company
8. The decision of Management will be final and binding on all candidates on all matters relating to eligibility, acceptance or rejection of the applications, mode of selection, cancellation of the selection process either in part or full, etc. No correspondence will be entertained in this regard.
9. Application in the form of Hard copy sent through post/courier will not be accepted.
10. The decision of Management will be final and binding on all candidates on all matters relating to eligibility, acceptance or rejection of the applications, mode of selection, cancellation of the selection process either in part or full, higher qualification etc. No correspondence will be entertained in this regard. Filling up of the seats is solely at the discretion of the management based on suitability of candidates and no claim will arise for engagement, if some of these seats are not filled due to unsuitability / insufficient number of candidates.

## H. Important Date:

Last Date of Receiving Applications on Mail: **04.01.2025**

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### Note:

For any further query please contact via mail at [Apprentices@opalindia.in](mailto:Apprentices@opalindia.in) or Phone: **02641667935 / 02641667929**.

OPaL, reserves the right to conclude/terminate the process of engagement of published posts without any intimation to applicants.

